Sale of Food by Student Organization
Request Form

- All sales of food to students on campus from midnight to 30 minutes after school CANNOT take place without an approved request form.

- Request forms must be approved and signed by the cafeteria manager before submitting to ASB.

- Request must be submitted to the Cafeteria Manager two weeks prior of event.

- Foods must meet the District Wellness Policy (BP 5030). Policy can be viewed on the district webpage.

- Foods must meet the requirements on the quick reference card on the back.

- The cafeteria manager at your school is available to answer any questions.

Organization Name____________________________              Date:___________________
Name of Person Submitting the Request:_________________________________________
Contact Number & Email:_____________________________________________________
Date & Time and Location of Event:__________________________________________

- List all items you are requesting to sell in box below.
- Must provide all nutritional specs/Facts for each item. Including ingredients. You can provide a photocopy of the packaging that includes nutritional facts and ingredient list.

<table>
<thead>
<tr>
<th>Item Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

☐ Approved on __________
☐ Denied because:

Cafeteria Manager Name_____________________________________________________
Cafeteria Manager Signature_________________________________________________

* Cafeteria Manager is only ensuring that the Food items meet the District Wellness Policy.*

* The fundraiser must be approved by ASB.*