

BUDGET DEVELOPMENT

Club: _____

Fiscal Year : _____

BUDGET DEVELOPMENT FORMS MUST BE APPROVED
BY ASB BY **SEPTEMBER 30TH** OF EACH SCHOOL YEAR

Part I: Revenues

Total \$ _____

Part II: Expenses

Total \$ _____

Part III: Ending Balance and Carryover

A. Difference between total revenues and expenses (Part I minus Part II): \$ _____

B. Plus carryover (ending balance) from prior year (from ASB Director): \$ _____

C. Projected ending balance (A plus B): \$ _____

Report prepared by club representative:

Signature and Date

Report reviewed by club advisor:

Signature and Date

Presented and approved by ASB on:

(No later than Sept. 30th)

Signature, Title and Date

Approved by principal:

Signature and Date

Approved by business office:

Signature, Title and Date